

SWAN BOARD MEETING AGENDA
125 Tower Drive - Burr Ridge, IL 60527

AGENDA November 15, 2011 - Time 9:30 a.m.
Conference Room A
630.734.5144

1. Call to Order, Roll Call

2. Introduction of Visitors/Public Comment
Public comment is allowed at SWAN meetings

3. Action Item – Acceptance of the November 15, 2011 SWAN Board Meeting Agenda

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE NOVEMBER 15, 2011 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item - Acceptance of the October 21, 2011 SWAN Board Minutes (Exhibits A1 – A7)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE OCTOBER 21, 2011 SWAN BOARD MINUTES AS PRESENTED

CONSENT AGENDA

5. Action Item – Acceptance of the SWAN Board Meeting Minutes (Exhibit B1 – B9)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE COMMITTEE MEETING MINUTES AS PRESENTED

1. Acceptance of the October 3, 2011 By-laws Committee Meeting Minutes
2. Acceptance of the October 12, 2011 Committee A Meeting Minutes
3. Acceptance of the October 11, 2011 Committee B Meeting Minutes
4. Acceptance of the October 11, 2011 Committee C Meeting Minutes
5. Acceptance of the November 4, 2011 Evaluation Committee Meeting
6. Acceptance of the November 4, 2011 Finance/Personnel Committee Meeting Minutes

6. Action Item – SWAN Financials (Exhibits C1 – C11)

- a. Balance sheet and detail of expenditures for October 2011
- b. Approval of the payment of bills for October 1, 2011 through October 31, 2011 in the amount of \$85,600.02.

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR OCTOBER 1, 2011 THROUGH OCTOBER 31, 2011 AND ACCEPT THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR OCTOBER 2011

7. Action Item – Approve FY13 SWAN Budget (Exhibits D1 – D16)
 - a. SWAN Excess Cash Worksheet 50%
 - b. FY13 Capital Plan – ILS Migration Costs

RESOLVED, THAT THE SWAN BOARD APPROVES THE FY13 SWAN BUDGET AS PRESENTED

8. Action Item – Approve Revisions to the SWAN By-laws (Exhibit E1 – E20)

RESOLVED, THAT SWAN BOARD WILL PRESENT THESE REVISIONS OF THE SWAN BY-LAWS FOR APPROVAL AT THE MARCH 2012 QUARTERLY MEETING

9. Action Item – Approve Revisions to the SWAN Intergovernmental Agreement (Exhibit F1 – F13)

RESOLVED, THAT SWAN BOARD WILL PRESENT THESE REVISIONS OF THE SWAN INTERGOVERNMENTAL AGREEMENT FOR APPROVAL AT THE MARCH 2012 QUARTERLY MEETING.

10. Action Item – SWAN Finance Committee Recommendation
 - a. Approval of SWAN Excess Cash Policy pertaining to four months operating

RESOLVED, THAT THE SWAN BOARD APPROVES THE SWAN EXCESS CASH POLICY AS PRESENTED

11. Discussion Item – Further Development of the Excess Cash Policy

12. Discussion Item – Review SWAN Employment Checklist (Exhibits G1 – G4)

13. Discussion Item – Strategic Planning Process

14. Discussion Item – RAILS FY2013 Contract Negotiation Process

15. Discussion Item – Assignment of RAILS Meeting Attendance

16. Discussion Item – Committee Meeting Schedule for 2011-2012

17. Reports

- a. Executive Director Report (Exhibits H1 – H4)
- b. SWAN Board President Report
- c. Committee Reports:
 - i. SWAN Fees Committee
 - ii. SWAN Personnel/Finance Committee Meeting
 - iii. SWAN Board Committee Meeting of the Whole
- d. RAILS Board & Committees Report

- e. LLSAP Meeting Report
- f. Downtime Report (Exhibit I1)
- g. Communications and Correspondence

18. Discussion Item – SWAN Quarterly Meeting Agenda Items

19. Next Board Meeting

The next SWAN Board meeting will be held on December 16, 2011 in Burr Ridge at 9:30 a.m.

20. Adjournment

*All agenda items may be acted upon by the SWAN Board