



Announcements

Congratulations to Marilyn Boria, Janet Kelenson, Crystal Megaridis, Merri Monks, and Thomas Read, our new MLS Board members.

Election results are available at

<http://www.mls.lib.il.us/board/elections.asp>.

REMINDER: Your feedback is important! Please complete the *MLS Ennounce* survey at

<http://fs8.formsite.com/mlsystem/form711839885/> by June 29, 2007. Results will be shared in a future issue.

Last month MLS upgraded the Burr Ridge office phone system, using the same system as the Chicago office, and saving half the cost of installing a new system. All existing numbers remain the same, but new departmental numbers have been added, which can be found at <http://www.mls.lib.il.us/staff/whomtocal.asp>. Give us a call today!

AskAway Wisconsin is pleased to announce "It's All About Them: Successful Virtual Reference Marketing," Tuesday July 24, 2007, 10:30 a.m. - 4:30 p.m., Madison, Wisconsin. Register online at <http://www.wils.wisc.edu/events/vrmarket/>.

As an outcome of its summer reading incentive, MLS has leftover free Panera Bread Kids' Meal coupons for member libraries to use towards library programming. Coupons are good till September 30, 2007. Please contact Cherie Calvin at calvinc@mls.lib.il.us if interested. Available while supplies last.

[\[Permalink\]](#)

Electronic Attendance at Meetings

On January 1, 2007, the Illinois General Assembly passed Public Act 94-1058, which amends the Open Meetings Act. That act adds some stricter rules regarding violations of the Open Meetings Act, which can come about electronically through contemporary interactive communication. The act also gives library boards and districts the opportunity to legally hold meetings where a number of participants may attend electronically. [\[Permalink\]](#)

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http://www.mls.lib.il.us/ennounce/2007/01_11/openmeetingsact.asp

Continuing Education Events

The MLS Chicago Office will be under construction from July 1st to mid-September. All Chicago workshops have been moved to another downtown location or to the Burr Ridge office. Please check the MLS

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CE Calendar at <http://www.mls.lib.il.us/calendar> for exact locations.

Supervisor's Series #1: Managing People, David Seleb and Gretel Stock-Kupperman, Tuesday, July 17, 2007, 9:00 a.m. - 12:00 p.m., [MLS Burr Ridge](#) or 1:30 p.m. - 4:30 p.m., [MLS Chicago](#).

[Emerging Technology Quarterly: Geeks Bearing Gifts](#), Bryan S. Vogh, Thursday, July 19, 2007, 1:00 p.m. – 5:00 p.m., [MLS Burr Ridge](#).

Supervisor's Series #2: Interviewing for Successful Hiring, Jeannie Dilger-Hill and Sue Pasetti, Wednesday, August 8, 2007, 9:30 a.m. to 12:30 p.m. [MLS Burr Ridge](#) or 1:30 p.m. - 4:30 p.m., [MLS Chicago](#).

For more info and to register, visit the MLS CE Calendar at <http://www.mls.lib.il.us/calendar>.
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Library Law: Budgeting, Appropriating, and Levying

The first lesson learned by new library trustees and library administrators should be that a library cannot survive without a real estate tax levy. The second lesson should be that without appropriating for the expenditure of the taxes collected, they cannot be spent. This article will review the budgeting, appropriating and levying procedures for both local libraries and library districts.

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http://www.mls.lib.il.us/enounce/2007/01_11/librarylaw_06_07.asp

SWAN: Brookfield Public Library Joins SWAN

Brookfield Public Library became the newest SWAN member on Nov. 1, 2006. While the transition from a stand-alone system to a consortium environment took a great deal of work, patrons are delighted with the result. [[Permalink](#)]

[Read full article](#)

http://www.mls.lib.il.us/enounce/2007/01_11/brookfieldSWAN.asp

MLS Service: Continuing Education

Offering Continuing Education events is a constant balancing act for CE Manager Yvonne Riley and her staff. There are a number of steps involved in creating a dynamic Calendar of Events. The process of developing the Continuing Education Calendar of Events begins months in advance, when the Consulting and Continuing Education Department sits down to brainstorm a list of topics.... [[Permalink](#)]

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http://www.mls.lib.il.us/enounce/2007/01_11/MLScontinuinged.asp

Member Spotlight: Kendall College

Working at a culinary school library can be very interesting. Students often share their work with the library staff. This includes delicious and surprising results from the Kendall kitchens. Students have also been known to walk into the library carrying a spoon, saying "Here,

taste this sauce!" [\[Permalink\]](#)

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http://www.mls.lib.il.us/enounce/2007/01_11/kendall.asp

Next Issue

The next issue of *MLS E-nounce* will appear July 11, 2007.

[\[Permalink\]](#)

Electronic Attendance at Meetings

by **Stewart H. Diamond and W. Britton Isaly, Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer, P.C.**

On January 1, 2007, the Illinois General Assembly passed Public Act 94-1058, which amends the Open Meetings Act. That act adds some stricter rules regarding violations of the Open Meetings Act, which can come about electronically through contemporary interactive communication. The act also gives library boards and districts the opportunity to legally hold meetings where a number of participants may attend electronically. We discuss these two issues in turn.

The scary part of the new law deals with situations in which library and other governmental officials can find themselves inadvertently violating the Open Meetings Act through participating in contemporaneous interactive communication. This provision is an expansion of the law which states that public officials can not participate in telephone conversations where a majority of a quorum is participating. If those conversations discuss public business, they constitute an illegal meeting. Since many of us have now moved from telephonic conversation to electronic conversation utilizing computers, the law has moved along with us.

The new law expands a meeting to include a gathering of persons by means of contemporaneous interactive communication, which constitute a majority of a quorum of the corporate authorities or a committee of a public body which is held for the purpose of discussing public business. This law is in the early stages of being interpreted, but it is quite clear that even casual instant messaging, involving a majority of a quorum of a public body, which moves from non-library discussion to book circulation numbers, library budget issues, or long term library planning, constitutes a violation of the Open Meetings Act.

We still believe that public officials utilizing electronic transmission which goes out to individuals, who might collectively constitute a majority of a quorum, does not violate the Open Meetings Act if the nature of the communication is not contemporaneous and interactive. One way to think about this new rule is that, under the pre-existing statutes, notes or letters exchanged between elected officials did not constitute a violation of the Open Meetings Act. That would be the case even if one library trustee sent a letter to all of the other trustees asking for a return note indicating their views on a particular matter. What did become a violation of the Open Meetings Act, as technology changed, was a single telephone conversation involving a majority of the quorum. That rule has now simply been extended to incorporate e-mail.

The second part of Public Act 94-1058 is not mandatory, but permissive. Governmental bodies, which include libraries, may now allow individuals who serve on boards, councils, commissions, committees, and any other governmental entity subject to the Open Meetings Act, to permit absent members of those bodies or their committees to participate in meetings electronically rather than physically. The first thing for each library district and municipality, including its public library, to decide is whether it wishes to take advantage of this new opportunity. The corporate authority of each governmental body has the ability to decide for itself and all of its sub-units whether this permissive form of attendance will be permitted. If it is to be permitted, it can be allowed for all or some of the units and sub-units within the government. Each governmental body should make a determination as to whether it will allow electronic participation. The local library board of a municipality should first check to see if the corporate authorities of the municipality have already allowed electronic participation, as there may be a conflict between the electronic participation policy of the library board and that of the municipal board or council. It is not clear if a library board of a municipality could choose to go in another direction. A strong argument can be made that the library boards can independently establish such rules of procedure. If a government wishes to allow electronic participation, it will need to pass an ordinance or a resolution permitting electronic attendance. That ordinance or resolution should contain rules of procedure or have such rules attached as an exhibit.

There are a few matters, which need to be understood as a governmental body develops the rules, which will apply to electronic participation in its meeting processes. Those key elements are the following:

1. For all library boards and districts, there must be a quorum physically present at the meeting in order for

- some other member of the body to participate electronically.
2. An individual allowed to participate electronically can do so at both an open session meeting and a properly called closed session meeting, unless the rules otherwise provide.
 3. A person seeking to participate electronically may only do so as a result of personal illness or disability, employment purposes, or the business of the public body; or family or other emergency. An absence due to either a brief or an extended vacation will not qualify an individual to seek permission to participate electronically. Legislation has been introduced to extend the privilege.
 4. Unless your rules allow an absent member to participate for a specific number of meetings and for a qualifying purpose or purposes, the public body must approve each participation.
 5. If an important matter, such as a bond issue, is on the agenda, the law firm which opinionates on your bonds may require that the authorizing vote include not only a majority of a quorum, but a majority of all the members of the board then in office. For uniformity, it may be best to choose this higher standard.

The Illinois Municipal League, an association of Illinois municipalities, through its Home Rule Attorneys Committee, and Paul Keller of this office participated in the production of sample ordinance/resolution and two versions of a set of rules which are attachments to the ordinance. With some changes to reflect the difference between municipalities and libraries, these documents can put in place the process of allowing members to electronically attend and participate in meetings. The report is available electronically at <http://www.iml.org>; search electronic attendance at meetings.

To summarize, public officials need to become increasingly attentive to any situation in which they may be involved in contemporaneous interactive communication by any electronic method. Participating in such a discussion regarding public business, with a majority of a quorum of a public body or its subsidiary bodies is a criminal violation. Left for another day is the issue of how the courts might treat a governmental body, which allows representatives of one view to attend electronically, while refusing to allow others to participate in similar circumstances. It would be best if this privilege is granted or denied in an equal way.

If you have any questions about the contents of this article, please contact either Stewart Diamond or Britt Isaly. Phone: (312) 782-7606, e-mail: sdiamond@ancelglink.com or bislav@ancelglink.com. For specific legal questions about the application of the Open Meetings Act to your library board, you may want to speak with your legal counsel.

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Budgeting, Appropriating, and Levying

By Gerard E. Dempsey and Janet N. Petsche

The first lesson learned by new library trustees and library administrators should be that a library cannot survive without a real estate tax levy. The second lesson should be that without appropriating for the expenditure of the taxes collected, they cannot be spent. This article will review the budgeting, appropriating and levying procedures for both local libraries and library districts.

Budgeting

There are no statutory directions for the preparation of a basic budget for either local libraries or library districts. A budget may be prepared by the library director or administrator, the library's accountant, a committee of the board of library trustees, the board's treasurer or the entire board, but what is produced has to be a document showing reasonable estimates of the dollars that will be spent in the coming fiscal year and reasonably specific descriptions of the costs and expenses that will be paid for. Most libraries separate expenditures into categories covering salaries, benefits, materials, equipment, utilities, consultant services, capital expenditures, etc. Although the dollar amounts listed are estimates, they generally reflect past experience of annual increases in costs. However, appropriations can be an expression of what would be spent if sufficient funds become available.

Local libraries and library districts may use the same method in preparing a budget, but Illinois statutes require that they take different steps in order to appropriate funds and impose a tax levy.

Appropriating and Levying for Local Libraries

The Illinois Local Library Act requires that within 30 days after the expiration of their municipality's fiscal year, local libraries must present a report to the city council, village board of trustees or board of town trustees (the "corporate authorities") that states the amounts the library wants the corporate authorities to include for library purposes in the municipality's appropriations for the ensuing fiscal year.¹ The report must also be sent to the Illinois State Library.

When listing appropriation amounts, board members and administrators should be aware that a local library's appropriations are allowed to exceed budgeted amounts and may include non-budgeted items, so if unexpected income is received by the Library, those funds can be expended. In this way, if the library receives unexpected donations or the real estate tax collection unexpectedly increases for any reason, including the passage of a referendum, the library would be able to expend the additional funds.

In the same report in which the local library lists its appropriations, it should report, among many other required items, the amount the library board believes it will be necessary for the corporate authorities to levy for library purposes in the municipality's next annual levy ordinance. Because a municipality's levy ordinance must be filed with the county clerk on or before the last Tuesday in December each year, some library boards confirm the levy by adopting a resolution closer to the date that the levy ordinance is to be adopted. After its adoption, the library is to forward a certified copy of the resolution to the corporate authorities, advising them to include the library's levy amount in the municipality's levy ordinance.

While the law requires the corporate authorities to levy the amount requested by a local library, without diminution², the county clerk will, if requested in writing by the corporate authorities of non-home rule villages (as opposed to cities and towns), be required to impose a separate limiting rate under the Property Extension Limitation Law ("PTELL") directly on the library's requested levy³. If the corporate authorities in these non-home rule villages do not make such a request, the library's levy amount will be subject only to the limits imposed by PTELL, proportionally distributed among all of the funds of the municipality.

Appropriating and Levying for Library Districts

The law requires that a library district adopt an ordinance combining budget and appropriations, including a statement of cash on hand, an estimate of cash to be received from all sources during the fiscal year, an

estimate of expected expenditures and a statement of the estimated cash expected to be on hand at the end of that year⁴. The library's ordinance must be adopted within the first quarter of the fiscal year, but no later than the fourth Tuesday of September⁵.

At least 30 days before adoption, a tentative budget and appropriation ordinance must be posted at the library and notice of a public hearing on the budget and appropriations must be published. The notice should state the time and place of the meeting and where copies of the tentative ordinance can be obtained. Within 30 days after the budget and appropriation ordinance is adopted, the library must file a certified copy with the county clerk. A certified copy of the ordinance must also be published after its adoption.

Administrators and board members should note that the law allows the transfer from one appropriation to another appropriation so long as the amount transferred does not affect the total amount appropriated and does not exceed 10% of the total appropriation in the fund⁶. The transfer may be made by adopting an ordinance with the approval of 2/3ds of all of the library trustees present and voting at any meeting of the library board.

If a budget and appropriation ordinance must be amended, the procedure to adopt the original document must be followed. In other words, notice of a public hearing must be published, a tentative amended ordinance must be posted and a public hearing must be held before adoption of the amendment.

After publication of the budget and appropriation ordinance, a library district must adopt its levy ordinance on or before the first Tuesday in December. Before adoption of the tax levy ordinance, the library board must determine if it must hold a public hearing pursuant to the Truth in Taxation Act that requires such a hearing if the amount levied increases or decreases the prior year's extension by more than 5%.⁷ Notice of such hearing, in the form dictated by that Act, must be published not less than 7 and not more than 14 days before the hearing is held. Upon adoption of the levy ordinance, the library must file a certified copy of the levy ordinance with the county clerk, on or before the last Tuesday in December.

The importance of following these procedures for appropriating and levying is clear when it is understood that a county clerk may refuse to levy taxes if appropriate deadlines are not met and that even a minor deviation from the required procedures can be the basis for a tax rate objection brought by taxpayers, seeking a refund of collected taxes.

Library administrators and board members should make every effort to schedule adoption of the required documents, allowing enough time to meet deadlines, even if faced with unexpected contingencies.

Gerard Dempsey and Janet Petsche are partners with the law firm of Klein, Thorpe & Jenkins, Ltd. which is an Illinois law firm with offices in the Civic Opera Building at 20 North Wacker Drive in Chicago and at 15010 S. Ravinia, Orland Park. The firm concentrates in the representation of local libraries, Library districts and Library systems, as well as other local governmental units.

¹ 75 ILCS 5/4-10

² See *Rockford v. Gill*, 75 Ill.2d 334 (1979)

³ 35 ILCS 200/18-195

⁴ 50 ILCS 330/3 (Library Districts must follow the dictates of the Illinois Municipal Budget Law as well as the directions in the Illinois Public Library District Act of 1991 (75 ILCS 16/1-1 *et seq.*))

⁵ 75 ILCS 16/30-85

⁶ 50 ILCS 330/3

⁷ 35 ILCS 200/18-80 *et seq.*

Brookfield Public Library, SWAN's Newest Member!

by Tony Siciliano, MLS

SWAN happily welcomed its newest member when Brookfield Public Library (<http://www.brookfieldpubliclibrary.info>) officially went "live" on November 1, 2006. Brookfield's migration to SWAN posed unique challenges since Brookfield was the first new member that already had its own automated system. The process began early in 2006 and involved mapping cataloging data, patron information, item fields and loan rules from Brookfield's existing system into SWAN's Innovative system. Innovative took nearly 80,000 Brookfield bib records and used an ISBN match to integrate the collection.

Brookfield staff had to become SWAN experts quickly and faced new workload issues. About 1200 patron records had to be merged, fine information that didn't migrate had to be manually added to patron records, and interlibrary loans increased. In addition, Brookfield's Technical Services staff had to work closely with SWAN Database Maintenance staff to help identify some 14,000 bib records that couldn't be matched in SWAN.

Brookfield patrons had to learn a new computer system, which involved new procedures in creating individual accounts to place holds on materials. Brookfield staff greatly facilitated this process by providing its public with numerous drop-in sessions on how to use the new system and also provided "how-to" handouts.

Hard numbers show that circulation jumped 22% in the first month. Overall, circulation, reciprocal borrowing and interlibrary loans for Brookfield patrons are all up. Interlibrary loans provided to other libraries are up an astonishing 1200%. What do these numbers mean in overall patron satisfaction?

Patrons are happy to use neighboring libraries more efficiently, and have learned how to place their own holds online. Reference staff has been pleased to provide more ILL options to patrons, while borrowing from other libraries is now more streamlined. The migration project proved to be a great unifying event for staff and offered an opportunity for departments to work together closely on a regular basis.

Kimberly Litland, library director, says the migration was "the right thing to do. Not only are we being fiscally responsible, our users missed the resources that came with belonging to a consortial environment. Yes, it's taken some adjustment, but we are thrilled to once again be a part of resource sharing!"

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MLS Service: Continuing Education

by Jeannie Dilger-Hill, MLS

Offering Continuing Education events is a constant balancing act for CE Manager Yvonne Riley and her staff. There are a number of steps involved in creating a dynamic Calendar of Events.

The process of developing the Continuing Education Calendar of Events (<http://www.mls.lib.il.us/calendar>) begins months in advance, when the Consulting and Continuing Education Department sits down to brainstorm a list of topics, using feedback they've garnered from advisory groups, special interest and networking groups, site visits, and other contacts with members. Sometimes, a member might suggest a great speaker; other times they request a particular topic of interest. The Department also looks for topics of interest by combing through local, state, regional, and national conference programs, as well as new books published by ALA and other library professional publishers.

From this list of over a hundred potential topics and speakers, the Consulting Team goes to work, trying to find contact information for speakers. More often than not, the Consultants merely have a topic in mind, and have to try to find a good speaker capable and willing to provide instruction on that topic, which can be a challenge. Another challenge can be making sure to offer something for everyone: every library type and interest area, from law librarianship to youth services. Moreover, Consultants need to try to balance skill and experience levels, so that workshops are offered for everyone from clerical staff to directors.

It can take up to two months to get speakers confirmed and scheduled on our calendar. Some speakers are booked way in advance, so we can't have them come to MLS as soon as we'd like. In order for events to make the published six-month Calendar of Events, they need to be confirmed ten weeks before our first event on the calendar. For instance, events on the October 2007 – March 2008 calendar will need to be confirmed by July 15th. However, other events can and often are added later, as needed. The best place to find an up-to-date listing of all the MLS Continuing Education Events is on our CE Calendar at <http://www.mls.lib.il.us/calendar/>.

Once the Consulting Team has found a speaker, Yvonne Riley takes over. She will work with the speaker on everything from confirming scheduling details to helping with travel arrangements to dealing with audio-visual needs. Riley, in conjunction with the Consulting Team, must also decide whether to offer an event at our Chicago or Burr Ridge offices, or both, based on the topic and what will best serve our members' needs.

Riley is also responsible for maintaining the online Calendar of Events. In addition to listing all CE Events, the calendar includes other MLS meetings for our members. Yvonne also tries to make sure the calendar lists national and regional conferences in which members might be interested.

During the actual event, Riley or one of her staff members will be on hand to help with set-up and answer questions. After a CE event, Lynette Glenn will use the MLS Calendar software to confirm attendees and notify the Finance Department for invoicing. Lynette also collects and compiles the evaluations from each workshop.

Unfortunately, events do have to be cancelled on occasion. Sometimes cancellations happen because a speaker is unable to make it at the last minute. At other times, events are cancelled due to low registration. It is not necessary for each event to "break even," bringing in enough money in registration fees to cover speaker fees. Overall, however, MLS tries to break even on the entire Continuing Education budget for the fiscal year. This allows us to bring in some nationally-recognized speakers who may charge more, even though registration fees may not cover the speaker expenses, in effect "subsidizing" those speakers.

For this reason, it's a good idea to register early for events in which you are interested. Riley usually imposes a registration deadline of 7-14 days in advance of the program. This allows her a chance to evaluate the registration and determine on a case-by-case basis whether to cancel an event, considering factors such as the number of member requests we've had for this speaker or topic. Some speakers have a cancellation policy, and may charge as much as half of their fee for workshops cancelled within 30 days. David Seleb,

Director of Consulting and Continuing Education, makes the final decision on cancellations.

In addition to offering workshops at both our Burr Ridge and Chicago locations, MLS also offers online courses on Ed2Go. <http://www.ed2go.com/sls/>. Course topics run the gamut, including, but not limited to:

- Spanish
- Web Page Design
- Graphic Design
- Accounting
- Employment Law
- Marketing
- Customer Service
- Classroom Discipline

To see a complete list of courses, visit <http://www.ed2go.com/cgi-bin/oic3/newcourses.cgi?name=sls>.

MLS offers several ways for library members to find out about upcoming Continuing Education and professional development events.

- A **Six Month Printed Calendar** is produced every March and September and mailed to every member.
- **The MLS E-announce** electronic newsletter promotes workshops twice a month. Subscribe to receive the newsletter at <http://www.mls.lib.il.us/enounce/subscribe.asp>.
- **The MLSCE mailing list** emails a snapshot of workshops on the first of every month and highlights classes throughout the month. Subscribe to MLSCE at <http://mls.lib.il.us/mailman/listinfo/mlsce>.
- **Printed CE Flyers** are available at both MLS offices and distributed at meetings.
- **The Online CE Calendar** <http://www.mls.lib.il.us/calendar> is always available and updated regularly.

The Consulting Team is always open to suggestions of potential speakers or topics for Continuing Education events. E-mail or call the Consultants at consultants@mls.lib.il.us; (630) 734-5130.

To see the online Calendar of Events or to register for a workshop, visit <http://www.mls.lib.il.us/calendar>. For more information on a particular event, contact Lynette Glenn at glenn@mls.lib.il.us or (630) 734-5145.

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Member Spotlight: Kendall College

by Jeannie Dilger-Hill, MLS

Since the year 1934, Kendall College (www.kendall.edu) has offered engaging, specialized fields of study with a strong emphasis on “immersive” learning. Kendall has supported the acclaimed School of Culinary Arts since 1985, as well as the world-renowned Les Roches School of Hospitality Management, and a School of Early Childhood Education.

The School of Culinary Arts operates a student-run, Zagat-rated fine dining room open to the public, which provides students the opportunity to gain real-world experience in a professionally run restaurant under the supervision of Kendall's experienced faculty. Menus are available at <http://www.kendall.edu/TheDiningRoom/tabid/219/Default.aspx>.

Typical courses for culinary students include:

- Intro to Stocks, Sauces & Soups
- Quantity Food Production
- Baking & Pastry
- Wines, Spirits, and Food Affinities

Early Childhood Education students take such courses as "Teaching Children with Special Needs" and "Technology in the Classroom." Hospitality students study Service Techniques, Marketing, and Management.

Library

The Kendall College Library (<http://www.kendall.edu/Library/tabid/254/Default.aspx>), on the sixth floor of the building, supports all these programs with a unique collection. Director Iva Freeman and Public Services Librarian Judith Mayzel, along with student employees, operate the library Monday through Saturday to serve the needs of Kendall College students, faculty and staff.

Working at a culinary school library can be very interesting since the environment is one of creativity and high energy. Students often share their work with the library staff. This includes delicious and surprising results from the Kendall kitchens. Freeman commented that students have also been known to walk into the library carrying a spoon, saying “Here, taste this sauce!”

Collections

The Kendall Library has a number of unique resources in the collection. The most heavily used is the culinary reference collection. Students frequently need photos of presentation techniques and the plating of food, which they can't find on the internet. The reference collection contains books with photos, including the necessary steps for ice carving or plating samples. Other collections include:

- a collection of cookbooks from before 1950
- a curriculum collection to support the early childhood education program
- a collection of circulating popular fiction, mostly mysteries and suspense

The library subscribes to a number of culinary and hospitality journals. In addition to the usual databases, the library offers access to EBSCO's Hospitality and Tourism Complete. Freeman commented that she wished there was a similar database for culinary industry.

The college is on a quarterly schedule, which can be a challenge for faculty and library staff. The timing of classes is also an issue: many classes begin as early as 5 a.m., to prepare breakfast for the Kendall cafeteria.

Reference

Reference questions cover all aspects of food and wine. A food history class will come to the library looking

for information on the history of cocoa or the origins of chili. Other students might be interested in baking science and need more information regarding the fermentation of yeast. Hospitality students might be interested in hotel and restaurant security, or locating the most recent articles about immigration. Students who are graduating soon may be interested in job and career information. Some are looking to start their own restaurant and need assistance with writing a business plan.

Freeman and Mayzel work hard to keep up with the latest in the industry. Recently, they attended the National Restaurant Association show here in Chicago. They made a number of contacts, found some new journals to consider, and had a good time trying samples.

For more information about the Kendall College Library, contact Iva Freeman at ifreeman@kendall.edu.



Kendall College Library

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