



**REGULAR MEETING  
BOARD OF DIRECTORS – METROPOLITAN LIBRARY SYSTEM  
Burr Ridge, Illinois – April 18, 2011  
MINUTES**

**Call to Order/Roll Call**

President Coffee called the meeting to order at 5:32 p.m. President Coffee called the roll and the following Board members were present to establish a quorum.

Murray Barr	Crystal Megaridis
John Chrastka (absent)	Megan Millen
William Coffee	Milfred Moore
Jeremy Dunn (absent)	Ingrid Lamp Niinemae
Sylvia Jenkins	Elizabeth Quinlan
Henry Latzke	Loree Washington (absent)
Jeana Mays – Browne (absent)	

Introduction of Visitors

MLS staff members in attendance were Su Bochenski, Executive Director of MLS, Susan Weinmann, Administrative Manager, and Aaron Skog, Executive Director of SWAN. Also in attendance were: Jane Schulten, Crete Public Library.

Public Comment

Jane Schulten was present to support the letter from MLS Advisory, which was part of the April 18<sup>th</sup>, 2011 Board meeting packet.

**ACTION ITEM – CONSENT AGENDA**

Moore moved, seconded by Latzke that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVES THE  
CONSENT AGENDA AS PRESENTED.

A voice vote was taken and the motion carried unanimously.

**ACTION ITEM – Balance Sheet and Payment of Bills**

Millen moved, seconded by Moore that it be

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE  
PAYMENT OF BILLS FOR MARCH 22, 2011 THROUGH APRIL 18, 2011 AND ACCEPT THE BALANCE  
SHEET AND DETAIL OF EXPENDITURES FOR FEBRUARY 2011.

Roll was called with the following results: 9 yes, 4 absent, 0 no.

## **ACTION ITEM – Resolution Recognizing Service of MLS Employees in the Service of SWAN**

Latzke moved, seconded by Niinema that

**WHEREAS**, Heidi Bruss, Sandy Hayes, Brian Kurtz, Linda McIntosh, and Brenda Morris have been dedicated employees of the Metropolitan Library System, and

**WHEREAS**, in the course of their careers as members of the Metropolitan Library System staff, they have each been valued employees with dedication to the needs of the membership,

**NOW, THEREFORE**, be it resolved that the Metropolitan Library System Board of Directors would like to thank Heidi Bruss, Sandy Hayes, Brian Kurtz, Linda McIntosh, and Brenda Morris for their energy, time and talent given to the Metropolitan Library System in their duties as staff members of MLS.

A voice vote was taken and the motion carried unanimously.

## **DISCUSSION ITEM – MLS Remembrance Event**

Bochenski reported that a remembrance event will be held to commemorate the Metropolitan Library System. The tentative date is Thursday, June 2, 2011, which is also the last quarterly meeting for MLS. This event could be a luncheon or a cookout. All system members, present and former Board members, and Executive Directors of the systems will be welcome to attend. The SWAN meeting will be held first and the MLS meeting will follow. The MLS portion of the quarterly will consist of a 15 – 30 minute merger wrap-up, followed by the celebration. The Board supported this idea and more details will be reported at the May Board meeting. Bochenski will move forward and work to get this event in place.

## **INFORMATIONAL ITEM – Merger Update**

- a. Name of new System – Reaching Across Illinois Library System (RAILS)
- a. RAILS Board of Directors nominations – due April 22, 2011 at [www.systemsmember.info](http://www.systemsmember.info)
- b. RAILS Interim Executive Director – voted on by MTB on April 20
- c. FY12 Area and Per Capita Grant Application – due June 1

It was declared that the name of the new system is RAILS. Jenkins, the Board representative on the Board of Directors Nominations Committee for RAILS, reported that the committee is receiving nominations daily. Friday, April 22, 2011 is the deadline for nominations. The slate will be created next week.

Megaridis, the Board representative in the Executive Director Search, reported that interviews for the RAILS Interim director have taken place and a candidate has been selected. The position is a 12-month contract, at the end of which the RAILS Board could choose to extend or select a permanent executive director.

Coffee presented a merger update to the ISL Advisory Committee, as did the Illinois Heartland Library System. The Illinois State Library is well-informed on the current merger process.

Regarding the systems LLSAPS, they have been in negotiations with RAILS and the Executive Directors in order to finalize the FY12 Service contracts. Four LLSAPS are committed to partnering with RAILS.

The merging systems are working with three consulting firms:

1. McGladrey: Fiscal consulting and employee benefits
2. Management Association of Illinois: HR consulting

### 3. IFF Real Estate: Facilities

A discussion agenda item for the Merger Meeting on Wednesday, April 20<sup>th</sup>, 2011 is for the Burr Ridge building to be considered as the Administrative Offices for FY12.

#### **INFORMATIONAL ITEM – SWAN Service Changes**

This report was part of the April 18, 2011 Board Packet. SWAN restructuring occurred two weeks ago and five staff members were laid off. SWAN has worked hard to ensure that there would be no service interruptions in SWAN. This SWAN Service Changes document has been sent out to all SWAN Member libraries. Skog provided an overview of the report, explaining the new organization chart, collapse of some service arrangements, and the changes in which some staff who were in support roles are now in leadership roles. Skog had support from Member libraries and SWAN Council for the service changes. MAI assisted with the layoff process.

#### **REPORTS**

- Illinois State Library Report  
Colletti was not present to give the report. This report was part of the 4/18/11 Board Packet.
- MLS Board President Report  
Coffee had nothing to add, as he gave a merger update earlier in the meeting.
- Executive Director Report  
This report was available at the meeting as a handout. Bochenski reported that the Carnival of Values on April 14, 2011 went well. Libraries were able to make use of many items.

#### **CORRESPONDENCE**

The following documents were available as part of the April 18, 2011 Board Packet:

- Letter from Merger Transition Board regarding delivery outsourcing
- MLS Public Library Advisory Letter

A letter similar to this MLS PLA letter was submitted from PALS to the Merger Transition Board. The MTB agreed to establish an advisory group at that meeting. Schulten reported that a letter will be coming from a group of libraries in the North Suburban Library System as well.

#### **NEXT BOARD MEETING**

The next Board meeting of the Metropolitan Library System will be held on May 16, 2011 in Burr Ridge at 5:30PM.

#### **ADJOURNMENT**

There being no further business before the Board, Moore moved, seconded by Megaridis, to adjourn this meeting. Motion carried and the meeting was adjourned at 6:02 p.m.

Minutes prepared by Susan Weinmann,

Respectfully submitted,

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Elizabeth Quinlan,  
Board Secretary