



**REGULAR MEETING
BOARD OF DIRECTORS OF
THE METROPOLITAN LIBRARY SYSTEM
BURR RIDGE OFFICE**

**September 15, 2008
Minutes**

CALL TO ORDER/ROLL CALL OF THE BOARD OF DIRECTORS/INTRODUCTION OF GUESTS

President Janet Kelenson called the meeting to order at 6:00 p.m. The roll was called and the following Board members were present to establish a quorum.

Marilyn Boria	Jeana Mays-Browne (absent)
Sylvia Jenkins	Crystal Megaridis
Janet Kelenson	Milfred Moore
Judith Kolata	Merri Monks (absent)
Robert Kolodziejewski	Tom Read
Ingrid Lamp Niinimae	Lorée Washington (absent)
Henry Latzke	Paul Whitsitt
Myra Mahlke	

Also present were Cindy Rauch, Homewood Public Library, SWAN Co-Chair; Allison Heard, Dolton Public Library, Public Library Advisory Co-Chair; Mary Downing, Illinois State Library; MLS staff members Alice Calabrese, Sue Pasetti, Su Bochenski, Scott Remmenga, Gretel Stock-Kupperman, Diane Colletti and Dorothy Kovacs.

CONSENT AGENDA

- a. Approval of Agenda
- b. Acceptance of the July 21, 2008 MLS Board Meeting Minutes
- c. Members to be Dropped from MLS Membership

RESOLVED, THAT THE BOARD OF DIRECTORS APPROVE DROPPING THE FOLLOWING FROM MEMBERSHIP IN THE METROPOLITAN LIBRARY SYSTEM: Cardean Learning Group

- d. NIMEC Three-Year Extension Plan Accepted
- e. Recognition of Congressman Bobby Rush

Boria moved, seconded by Moore, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVES THE CONSENT AGENDA AS PRESENTED

Voice vote carried.

ACTION ITEM #1

- a. Approval of the payment of bills for July and August 2008 in the amount of \$671,966.18
- b. Balance sheet and detail of expenditures for July 2008 and August 2008

Jenkins moved, seconded by Boria that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE PAYMENT OF BILLS FOR JULY 2008 AND AUGUST 2008 AND ACCEPT THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR JULY 2008 AND AUGUST 2008.

Roll was called: 12 yes, 0 no, 3 absent. Motion carried.

ACTION ITEM #2

Approval of MLS Audit for FY08

Read reported that the MLS Audit for FY08 was reviewed at the Finance Committee meeting earlier today with Mr. Dan Berg of Sikich LLP and the MLS Finance Director and Finance Committee unanimously recommends that the Board accept and approve the audit for FY08.

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS ACCEPT AND APPROVE THE MLS AUDIT FOR FY08.

Roll was called: 12 yes, 0 no, 3 absent. Motion carried.

ACTION ITEM #3

New Full Member Application – Merriam Center Library of the American Planning Association

After giving a brief informational presentation to the Board on this library, Stock-Kupperman stated that Consulting recommends them as members based on their visit to this library.

Mahlke moved, seconded by Moore, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS ACCEPT THE APPLICATION FOR FULL MLS MEMBERSHIP FROM THE MERRIAM CENTER LIBRARY OF THE AMERICAN PLANNING ASSOCIATION.

All said aye. Motion carried.

ACTION ITEM #4

New Developmental Member Application – Flashpoint Academy

Stock-Kupperman stated she had visited this library and gave a brief report to the Board.

Moore moved, seconded by Latzke, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM BOARD OF DIRECTORS ACCEPT THE APPLICATION FOR DEVELOPMENTAL MLS MEMBERSHIP FROM THE FLASHPOINT ACADEMY.

All said aye. Motion carried.

ACTION ITEM #5

MLS Bylaws Revisions

Board members reviewed changes proposed by members to the MLS Bylaws revision draft.

After a brief discussion, it was agreed to accept the following proposed changes to the MLS Bylaws:

- Section 3.2 Change "School Libraries" to "School Library".
Section 3.4 Change "Members will remain in good standing as long as they meet requirements as stated in the Administrative Rules" to "Members will remain in good standing as long as they meet System and State membership criteria".
Section 5.5 Add "System-Wide Automated Network" after the acronym "SWAN".

Mahlke moved, seconded by Kolodziejski, that it be:

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM
BOARD OF DIRECTORS ACCEPT THE REVISIONS TO
THE MLS BYLAWS AS PRESENTED.

All said aye. Motion carried.

The changes will go to the membership at the MLS Annual Meeting on October 8, 2008 for a vote after which they will be sent on to the Illinois State Library.

ACTION ITEM #6

Approval of MLS Foundation Start-up Funds

Read reported that the MLS Finance Committee had no objection to this.

RESOLVED, THAT THE METROPOLITAN LIBRARY SYSTEM
BOARD OF DIRECTORS APPROVE START-UP FUNDS UP TO
\$10,000 FOR THE MLS FOUNDATION.

Roll was called: 12 yes, 0 no, 3 absent. Motion carried.

DISCUSSION ITEM #1

Report from Finance Committee Meeting

Read reported that items discussed at the MLS Finance Committee meeting include:

- Some salary items for people who are paid under the Computer fund.
- The final recommendation is a salary increase of 2.7% across the board for both exempt and non-exempt staff. This year is filled with uncertainties and it is wise to be prudent for the time being.

DISCUSSION ITEM #2

Report from Planning Committee

Moore reported that the Planning Committee met to go over the results from the focus groups that were conducted to review the strategic directions for our Strategic Plan. The revised strategic directions include:

- Foster Advocacy
- Enhance Resource Sharing
- Empower Learning
- Facilitate Knowledge Sharing
- Ensure System Viability
- Embrace External Influences

In addition to having people assigned to tables at the Annual Meeting on October 8, 2008 while members are working in their break-out groups, the Planning Committee would also like to have a Board member at each table as well.

DISCUSSION ITEM #3

MLS Annual Meeting – October 8, 2008 – Gleacher Center – Chicago

Board members were reminded that the MLS Annual Meeting will be held on Wednesday, October 8, 2008 from 9:00 a.m. to 12:00 noon in Chicago. All Board members are invited to attend.

INFORMATIONAL ITEM #1

Customer Focused Library

Stock-Kupperman brought Board members up to date on the Customer Focused Library Grant project.

INFORMATIONAL ITEM #2

JCAR Approval of New ISBE Library Media Rules

Whitsitt gave a report on the New ISBE Library Media Rules.

INFORMATIONAL ITEM #3

SWAN Revised Bylaws.

SWAN members recently passed the revision of SWAN membership bylaws and Calabrese felt the Board would like to see a copy. (a copy is part of the Sept. 15, 2008 Board packet)

REPORTS

- Report of the Illinois State Library

Mary Downing gave her report to the Board a copy of which is in the Sept. 15, 2008 Board packet file.

- MLS Board President's Report
 - Board President Janet Kelenson recognized Marilyn Boria for serving on the System Standards Committee.
 - Kelenson reported on a meeting at the Urban Libraries Council with Su Bochenski, Gretel Stock-Kupperman and Alice Calabrese on the possible membership of MLS in the ULC. Membership fees are \$500 per year and are open to library systems. MLS did join.

- Report of the Executive Director

Calabrese gave her report a copy of which is in the Sept. 15, 2008 Board packet file.

- Report of the Public Library Advisory Co-Chair

Allison Heard, Dolton Public Library and Public Library Advisory Co-Chair, reported on the following:

- Advisory is excited about the new Consultant and the new SWAN Director.
 - They are also grateful for Remmenga's leadership in the interim.
 - The online statewide calendar is easy to use.
 - Spoke favorably of the topics covered at the recent MLS Quarterly, particularly the presentations on library cards, representatives from local junior colleges talking about internships, and the role of the Public Library Advisory.
 - Recyclable bags are another exciting project.
- Consulting and CE Monthly Report

This report is part of the Sept. 15, 2008 Board packet.

- Report of the SWAN Council Representative

Cindy Rauch, Homewood Public Library and SWAN Co-Chair, reported on the following:

- Remmenga has done a good job of filling in as SWAN Interim Director.
- Complements to everybody who worked on the committee to hire the new SWAN Director.
- It would be very helpful if more information is shared about MLS budget process. Council members continue to be asked "Why is SWAN membership asked to assume more financial responsibility for SWAN"? What cost savings measures are being considered by the MLS Staff and Board?
- Looking forward to ENCORE. It's getting there and we are making progress.
- Major upgrades are taking place on October 26th and October 27th.

CORRESPONDENCE

- a. Letter from Shawn Strecker to Alice Calabrese thanking Kate Boyle for speaking to her students on interlibrary loan and resource sharing.
- b. Letter to Anne Craig from Gretel Stock-Kupperman regarding the Customer-Focused Library Grant.
- c. Email from David Green, Northeastern Illinois University, dated August 29, 2008 to Gretel-Stock Kupperman thanking her for her assistance and work which resulted in their receiving the LSTA grant, "Anthropologists in the Library."

NEXT BOARD MEETING

The next Board meeting of the Metropolitan Library System will be held on Monday, Oct. 20, 2008 at 3:00 p.m. in Chicago.

Calabrese stated there will be a Board dinner honoring Elliot Spiegel and Susan Chenoweth after the October Board meeting at Rhapsody Restaurant, 65 E. Adams Street in Chicago (just around the corner from the Chicago office).

The Board was also reminded again of the MLS Annual Meeting planned for Wednesday, October 8, 2008 at the Gleacher Center in Chicago.

ADJOURNMENT

The meeting was adjourned by acclamation at 7:30 p.m.

Minutes prepared by Dorothy Kovacs,
Respectfully submitted,

Paul Whitsitt, Secretary